

An Answered Prayer LLC

206 6th Street • McKeesport, PA 15132

Phone: 412-405-9792 • Fax: 412-896-5107

Email: anansweredprayer@gmail.com • Website: www.answeredprayers4u.com



APPLICATION FOR EMPLOYMENT

PERSONAL DATA - If you have lived at current address less than one year, list previous address. DO NOT WRITE IN THIS AREA.					Today's Date	
Name, Last		First	Middle	Date of Birth		
Soc. Sec. #		Home Telephone #		Cell Phone #		Email Address
Street Address		City	County	State	Zip	
Previous Address: Street		City	County	State	Zip	
EDUCATION						
Date	School, Location		Degree/Diploma		Course of Study	
Date	School, Location		Degree/Diploma		Course of Study	
SPECIAL LICENSES, CERTIFICATIONS OR REGISTRATION						
License/Certification Type		License/Certification No.		State	Expiration Date	
GENERAL INFORMATION						
Are you legally authorized to work in the USA? <input type="checkbox"/> Yes <input type="checkbox"/> No (If you became an employee of An Answered Prayer LLC, you will be required to provide documentation proving your eligibility to work in the USA)						
Have you ever been convicted of a felony or misdemeanor crime? <input type="checkbox"/> Yes <input type="checkbox"/> No (This does not apply if the conviction has been expunged, is contained in a sealed record, or was a juvenile conviction.) A criminal conviction will not necessarily bar you from employment. We will consider the nature of the crime, the time that has expired since its occurrence and any rehabilitation you have undergone. <i>If yes, state the basis for each conviction and the date of the conviction:</i>						
Are you able to perform the tasks according to the job description without accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No If an accommodation is needed, how would you perform the task and with what accommodation?						
Do you use tobacco products? <input type="checkbox"/> Yes <input type="checkbox"/> No						
How did you hear about An Answered Prayer LLC? <input type="checkbox"/> Job Fair/Open House <input type="checkbox"/> Employment Agency <input type="checkbox"/> An Answered Prayer LLC employee (name)						
Are you bringing a client to the company for you to work for? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, what is your client's name:</i>						
In case of emergency, notify the following person:						
Telephone#				Relationship		
Address						
<ul style="list-style-type: none">Consideration for religious accommodations will be made as appropriate						

Name: _____ **Phone #** _____

Application – Page Two

WORK EXPERIENCE - Please complete all appropriate items, even if you have already provided us with a resume.

Company Name (Present or most recent employer)	Employment Dates			
	From Mo	Yr	To Mo	Yr
Company Address	Title		Salary	
	Hourly \$			

Describe your most recent job duties and accomplishments:

Name of Current Supervisor: _____ Telephone # _____

May We Contact? ☐Yes ☐No If not, why not?

Explain reason for leaving

Are your employment records listed under another name? ☐Yes ☐No If yes, what name?

Company Name (Present or most recent employer)	Employment Dates			
	From Mo	Yr	To Mo	Yr
Company Address	Title		Salary	
	Hourly \$		Annually \$	

Describe your most recent job duties and accomplishments:

Name of Current Supervisor: _____ Telephone # _____

May We Contact? ☐Yes ☐No If not, why not?

Explain reason for leaving

Are your employment records listed under another name? ☐Yes ☐No If yes, what name?

Company Name (Present or most recent employer)	Employment Dates			
	From Mo	Yr	To Mo	Yr
Company Address	Title		Salary	
	Hourly \$		Annually \$	

Describe your most recent job duties and accomplishments:

Name of Current Supervisor: _____ Telephone # _____

May We Contact? ☐Yes ☐No If not, why not?

Explain reason for leaving

Are your employment records listed under another name? ☐Yes ☐No If yes, what name?

REFERENCES – Please list three individuals with whom you have worked who were in a position to evaluate your performance.

Name	Company	Title	Phone #
Name	Company	Title	Phone #
Name	Company	Title	Phone #

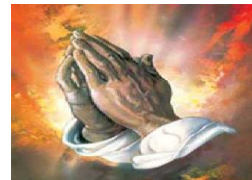
Please be sure to read and sign the Acknowledgement page of this application. An Answered Prayer LLC is an Equal Opportunity Employer

An Answered Prayer LLC

206 6th Street • McKeesport, PA 15132

Phone: 412-405-9792 • Fax: 412-896-5107

Email: anansweredprayer@gmail.com • Website: www.answeredprayers4u.com



APPLICATION FOR EMPLOYMENT

(NOTE: Application will not be considered complete without the applicant's signature.)

I certify that the information in this application is accurate, current and complete. I understand that misstatements or omissions may result in disqualification from further consideration or termination of employment. I agree that, if hired, I may be discharged if An Answered Prayer LLC learns of any falsification or material omission in the information I have provided and if discovered prior to hire, I would be ineligible for consideration not only for this position, but future positions, as well. (NOTE: You will not automatically be excluded from consideration if you have been convicted of a crime. Your suitability for the position sought will be evaluated based upon the totality of circumstances such as the nature of the crime, the date of the conviction, the type of work involved, etc.)

I understand and agree that all information concerning patients and their families is strictly confidential. I am not permitted to disclose any financial, medical or personal information related to any patient or family member to fellow employees, company administrative staff or individuals, except my supervisor at An Answered Prayer LLC.

I authorize An Answered Prayer LLC to investigate my employment history, credentials, license verification and to obtain any relevant information, including a criminal background check needed to make an employment decision. I authorize An Answered Prayer LLC to disclose this application along with any information about me obtained through reference checks or during the course of the interview process for state, federal, contractual or accreditation audit purposes. I also authorize An Answered Prayer LLC to disclose any of my performance appraisals, disciplinary records or skills tests for the same purposes as above. I release An Answered Prayer LLC and any individual or entity providing information to An Answered Prayer LLC from all liability for any damage from the disclosure of this information.

I also understand and agree that passing a medical examination (which is my responsibility) and/or medical screening may be required. If medical restrictions cannot be reasonably accommodated, I may not be hired. If hired, I may be terminated.

I understand and agree that I may be subject to pre-employment drug testing and/or alcohol testing, random testing, as well as testing where reasonable suspicion or improper usage has occurred, or where warranted by an on-the-job injury, circumstance, workplace conditions or contractual requirements.

I understand and agree nothing contained in this employment application or in granting of an interview creates an employment contract between An Answered Prayer LLC and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me. If an employment relationship is established, I understand that my employment will be terminable "at will;" that is, I will have the right to terminate my employment at any time and that An Answered Prayer LLC retains the same right to terminate my employment at any time.

I understand that should I become employed by An Answered Prayer LLC, my work assignments, schedules and/or work locations are subject to change according to the needs of the business and the clients of An Answered Prayer LLC.

I understand that An Answered Prayer LLC is committed to promoting safety and high standards of employee performance, productivity and reliability. In order to achieve this, I may be subjected to a drug test prior to being hired to assure An Answered Prayer LLC I do not currently have narcotics, sedatives, stimulants or other controlled substances and/or mood-altering substances in my body. I understand if I have any such substance in my body at the time of the drug test, An Answered Prayer LLC will not hire me.

I understand that An Answered Prayer LLC reserves the right to add to, change and/or delete their policies, procedures, work rules and benefits at any time and that no one in An Answered Prayer LLC has the authority to enter into any agreement for any particular period of time, or contrary to the above terms, unless that agreement is set forth in writing and signed by an authorized representative of An Answered Prayer LLC.

Applicant's Signature _____

Date _____

Pursuant to Title VII of the Civil Rights Act of 1965 (42 U.S.C., §20000d et seq.) and 45 C.F.R. Part 80, 5504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. '56101 et seq.), An Answered Prayer LLC adheres to an equal opportunity policy for all persons seeking admission as clients or seeking employment and for all persons employed by An Answered Prayer LLC. An Answered Prayer LLC offers equal employment and advancement opportunities to qualified individuals without regard to race, color, religion, sex, age, national origin, marital status, disability or any other category protected by any applicable local, state, federal law, ordinance or regulation.

An Answered Prayer LLC



NAME: _____

Please answer this question:

Please tell us what qualities make you a good candidate to be a caregiver with our Agency. What about our Agency makes you want to work here?

[illegible]

Do you have reliable transportation to get to and from the consumer's home? _____ YES _____ NO

Transportation by _____ CAR OR _____ BUS

Our consumers need someone to do grocery shopping for them, are you able to drive to the store?

	YES	NO
Q1	100%	0%